



ACCOUNTANT GENERAL'S
DEPARTMENT OF MALAYSIA
UNCLAIMED SECURITIES

2.3 APPLICATION IF REPRESENTING A DECEASED PERSON

- A completed Form SPS2
- A completed Form UMA 7
- A copy of IC or Passport
- Copy of the front page of an active Bank Account book or **Bank Statement** (savings account or current account) showing the applicant's name and account number **[i]**
- **Original Share Certificate** if **Registered Owner (RO) & Beneficial Owner (BO) are the same person**

OR

Original Scrip and Form 32A

- duly signed and stamping (issuer company common seal) or by the person granted for the scrip in the presence of an eligible witness (for **different RO & BO**).
- **Form 32A** duly signed and stamping (issuer company common seal) or by the person granted for the scrip in the presence of an eligible witness

OR

- **The police report** contains letters/information on the sale/purchase or change of ownership of shares such as the name of the original owner, the name of the new owner, the date of conversion, the name of the original owner, the new owner, the name of the share counter, the share certificate number along with the number of units involved, the method of ownership of the share certificate (sale, heir, etc.)
- **Indemnity Bond Form (UMA-8S) "Pin 1/2016"** which is completely filled out and stamped with a revenue stamp of RM10.00 by the LHDN for each WTD item. For applications from abroad, this Indemnity Bond Form does not need to be stamped with a revenue stamp, it only requires a signature by a Notary Public.

AND

- Copy of the owner's **Death Certificate**
- Original power of attorney to administer the estate (example: Probate / Small Estate Letter / Court Order **[iii]** / Power of Attorney from Amanah Raya Berhad). If the document is a copy, verification is required from the party that issued the document complete with the signature, name and position of the officer.

**** If the original certificate is lost, please refer to the List**

LIST:

The claim amount [ii] is below RM 10,000.00

- Original Confirmation Letter from the Registrar of Shares addressed to the Registrar of Unclaimed Money
- **Original police report** for the loss of a certified copy of the certificate/copy
- **Indemnity Bond Form (UMA-8S) "Pin 1/2016"** which is completely filled out and stamped with RM10.00 revenue stamp by LHDN for each WTD item. For applications from abroad, this Indemnity Bond Form does not need to be stamped with revenue stamp, it only requires a signature by a Notary Public.

Total claim [ii] exceeds RM 10,000.01

- Original Confirmation Letter from the Registrar of Shares addressed to the Registrar of Unclaimed Money
- Copy of **newspaper advertisement** regarding lost certificate. (Payment will be made if within 14 days from the date of advertisement, no ransom demand / objection is made by any party)
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NOTES:

[i] Payment will be credited to the applicant's active account (**EFT**), Payment via bank draft/Telegraphic Transfer (**TT**) for overseas applicants. (Required to fill out the **BANK DRAFT/TT PAYMENT APPLICATION FORM**)

[ii] The total claim is the sales proceeds + dividends.

[iii] Court Orders from foreign courts must be registered at the High Court of Malaysia.

3.0 IMPORTANT INFORMATION REGARDING PAYMENT APPLICATIONS FOR UNCLAIMED SECURITIES (STD)

3.1 These guidelines are intended to assist applicants in preparing the documents required for an application. For any statement not specified in these guidelines, the Registrar reserves the right to determine the documents submitted by the applicant.

3.2 The Registrar of WTD has absolute authority and reserves the right to request any additional documents other than the documents attached by the applicant for the purpose of verifying ownership.

3.3 To ensure that the payment is successfully credited to the applicant's account, please ensure that the copy of the account book/bank statement provided to the Registrar is an active account and not a dormant one.

3.4 In the case of the appointment of an Estate Administrator, only the Estate Administrator can claim on behalf of all heirs.

3.5 The Confirmation Letter issued by the Registrar of Shares must use the official letterhead of the company making the submission, complete with the signature, name and position of the officer as per the prescribed format.

3.6 The Registrar reserves the right to update these guidelines from time to time.



ACCOUNTANT GENERAL'S
DEPARTMENT OF MALAYSIA
REGISTRAR OF UNCLAIMED MONEY

**APPLICATION
GUIDELINES
FOR REFUND OF
UNCLAIMED SECURITIES
SALE PROCEEDS /
DIVIDENDS /
INTEREST
(STD)**



QR CODE SCAN

Pendaftar Wang Tak Dituntut
Jabatan Akauntan Negara Malaysia
Bahagian Pengurusan Wang Tak Dituntut
Ara 1, Blok Utara, Perbendaharaan 2
Kompleks Kementerian Kewangan
No. 7, Persiaran Perdana
Presint 2, **62594 Putrajaya**
(u.p : Unit Sekuriti Tak Dituntut)

Laman web: www.anm.gov.my
Alamat emel : sekuriti.bwtd@anm.gov.my
Telefon : 03-8000 8780/ 8781 / 8682 / 8681

Excellent Accounting @ Your Service



ACCOUNTANT GENERAL'S
DEPARTMENT OF MALAYSIA
UNCLAIMED SECURITIES

1.0 GENERAL INFORMATION ON UNCLAIMED SECURITIES

1.1 The Registrar of Unclaimed Money (WTD) may make a refund of Unclaimed Securities (STD) to the rightful owner as provided under Section 13, WTD Act 1965:

"When the WTD Registrar is satisfied that the claimant is the rightful owner, the WTD Registrar will pay the STD claimant from the Trust Account or Revenue Account (if the money has been transferred to the Revenue Account)."

1.2 STD checks can be done at the Unclaimed Money Division booth or at the WTD Registrar's Office counter or State Offices and Branches of the Accountant General of Malaysia Department or by sending an email for a check request at sekuriti.bwtd@anm.gov.my

1.3 The WTD Registrar has never appointed any individual/firm/company as an intermediary or agent for STD claim matters.

1.4 For any further information, please visit the website <https://www.ewtd.gov.my>

2.0 UNCLAIMED SECURITIES (STD) CLAIM APPLICATION DOCUMENT CHECKLIST

2.1 APPLICATION BY INDIVIDUAL

- **A completed Form SPS2**
- **A completed Form UMA 7**
- **A copy of IC or Passport**
- A copy of the front page of Bank Statement of the active bearing his name and account number **[i]**
- **Original Share Scrip** (if Registered Owner (RO) & Beneficiary Owner (BO) is the **same person**).

OR

Original Scrip and Form 32A

- duly signed and stamping (issuer company common seal) or by the person granted for the scrip in the presence of an eligible witness (for **different RO & BO**).
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2.2 APPLICATION BY COMPANY

- **Form SPS2** (completely filled in and signed by the Board of Directors with company stamp)
- **UMA Form 7** (completely filled in and signed by the Board of Directors along with the company stamp)
- Copy of **Company Certificate of Incorporation (Form 9 or 13)**
- Copy of active **Bank Statement** (current account) showing the name and account number of the company/firm/sole proprietorship/organization **[i]**
- **Original Share Certificate** if **Registered Owner (RO) & Beneficial Owner (BO) are the same person**

OR

Original Scrip and Form 32A

- duly signed and stamping (issuer company common seal) or by the person granted for the scrip in the presence of an eligible witness (for **different RO & BO**).
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- **Board of Directors Resolution** authorizing the signing of Form 32A above.
- If the company has been dissolved or found to be inactive, the company must be reactivated at the Companies Commission of Malaysia (SSM) through a court order in accordance with Section 555 and Section 557 of the Companies Act 2016 and payment will be made to the company's account.

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